



MINUTES
PLANNING & EVALUATION COMMITTEE REGULAR MEETING
Thursday, May 2, 2019
10:00 am – Santa Rita Springs Fiesta Room

Approved by Committee June 13, 2019

GVR's Mission Statement: *"To provide recreational, social and leisure education opportunities that enhance the quality of our members' lives."*

ATTENDEES: D. Nichols, Chair; D. Coon, Co-Chair; R. Howard; J. Maxwell; R. Myers; R. Philpott; G. Rowsam; S. Tagg; and M. Zelenak

REMOTE ATTENDEES: B. Nisson and C. Sieck (ex officio)

ABSENT: D. Barrett; M. Campbell; M. Rowland; D. Weaver

Staff Liaison: D. Jund, Facilities Director

Additional Staff: K. Blumenthal, CEO; M. Stephenson, Project Manager; K. Zubicki, Interim Recreation Services Director; M. Waterbury, Communications Specialist; and T. Demma, Meeting Scribe

Guests: 6

1. CALL TO ORDER AND INTRODUCTIONS

Chair D. Nichols called the meeting to order at 9:56 AM.

Roll call by the Chair. Quorum established.

The Chair provided time for each committee member to provide a capsule summary of their time as a GVR member; interests in the Planning & Evaluation Committee; and to relate other information that they wished to share.

2. Planning & Evaluation Committee Duties and Responsibilities (CPM)

For background purposes the Chair reviewed the prepared meeting document (Exhibit 1) which is an excerpt from the Corporate Policy Manual (CPM). The document is titled Subsection 4. Board Committees' Duties and Responsibilities. Membership Considerations and Responsibilities set out in Subsection 4, Part 3 – Planning and Evaluation Committee of the Corporate Policy Manual were discussed.

3. DISCUSSION ON LAST YEAR'S ACCOMPLISHMENTS

Using a flip chart for recording committee member comments the Chair led a review of what was accomplished by the committee last year. The accomplishments are listed below:

- Pickleball East Center
- Pickleball Complex
- Metal Shop Facility
- Project Evaluation Methodology and Criteria
- Five Year Plan Changed to be a Three-Year Plan
- Glass Arts Studio/Projects
- Table Tennis Club dedicated space
- Lapidary dedicated space consolidation
- Las Campanas tennis court surface repair
- Facility Access Ad Hoc Committee established
- 2018 club requests - received and approved
- Updating club information, including documenting procedures and profile

4. DISCUSSION ON TASKS YET TO BE COMPLETED

Using a flip chart for recording committee member comments the Chair led a review of what tasks yet to be completed. The tasks yet to be completed are listed below:

- Permanent home for the Table Tennis Club
- Finish Glass Arts project
- Address Lapidary space challenges and consolidation
- Fitness Forums to be periodically held for identifying needs
- Shuffleboard issues to be addressed
- Establish an expansion plan for facilities
- 3 Year plan to be refreshed and updated
- Pickleball Complex progress to occur
- 2019 Club Requests

5. WORK PLAN FOR 2019/2020 GOVERNANCE YEAR

Using a flip chart for recording committee member comments the Chair led the committee through an exercise of identifying elements that serve as an outline for the 2019-2020 Governance Year Work Plan. The elements identified are listed below:

Aquatics

Identify emerging aquatic recreation trends and opportunities; evaluate existing swimming pools; and examine innovative concepts. The Chair offered that this work could be assigned to a sub-committee.

Gaming (not gambling)

With the advent of a number of GVR members already active in electronic/computer-based gaming and with that number continuing to grow completing a tie-in with recreation department staff be considered.

Fitness Facilities

In introducing this topic, it was mentioned that present day GVR fitness facilities are a “fit” to earlier construction when at the time of construction fitness rooms were not contemplated, but this activity is one with high participation.

M. Waterbury is the key GVR staff person regarding the fitness centers and the continuation of fitness forums was encouraged. Examining fitness trends of the next cohort of soon to retire persons was seen as a worthwhile exercise so to better position Green Valley and more particularly GVR in individual retirement decisions to be taken by those persons in this cohort and the one to follow.

Technology

The work of a GVR member who served on the P & E committee last year was brought to the attention of committee members. He is interested in forming a technology subcommittee to investigate future applications in security, access control and recreation applications.

Facilities Expansion

Study the feasibility and cost of expansion at current rec centers and best uses for expansion. Identify new to GVR Green Valley real property, including undeveloped land, for accommodating future short and medium term growth. Take an entrepreneurial approach to land acquisition; namely, acquire sooner rather than later so to forestall losing an opportunity because another person/entity acted first with the result being GVR growth restricted.

Underserved

Continue work geared to the needs and interests of the identified “underserved” group.

2019 Club Requests

Receive, evaluate and reach decisions on 2019/2020 club requests.

6. SUB-COMMITTEES

Discussion turned to what sub-committees ought to be established and to learn of committee members’ interest for serving as a sub-committee chair or a committee member. Also, the Chair asked the identified sub-committee Chair’s to prepare in writing a sub-committee “job description.”

Consensus was reached that the below listed sub-committees be established.

Aquatics Sub-Committee

Club Requests Sub-Committee

Fitness Sub-Committee – R. Myers agreed to serve a chair and G. Rowsam agreed to serve on the committee

Capital Project Evaluation (CPE) Sub-Committee – Roger Philpott agreed to chair.

Member Usage of Technology Sub-Committee

Facilities Expansion Sub-Committee

Visioning Sub-Committee – G. Rowsam, Chair and C. Sieck member

7. CLUB REQUESTS

D. Jund, Facilities Director reported on the statues of 2018 and 2019 club requests. He related that other than for the woodshop dust collector system all the work associated with approved 2018 club requests are complete. A document titled GVR 2019 Club Requests (labeled Exhibit 2) was referred to for reporting on the status of approved 2019 club requests. Also, committee members were informed that work is underway by GVR staff for preparing invoices to be directed to the various clubs that earlier agreed to make a dollar cost contribution to GVR for the project for which they are a beneficiary.

It was related that the administrative process regarding 2020 club requests is moving forward through the established process of evaluation, decision making and formal award communication. It was related that sixteen 2020 club requests have been received and in aggregate the requests total \$750,000. Relative to this relationship of sought funds and the amount of funds available to assisting clubs with their requests K. Blumenthal, CEO, informed that for the 2019 fiscal year the Board of Directors has allotted \$80,000.

K. Zubicki, Interim Recreation Director, reported that the club survey information received from 49 clubs has been tabulated and this information will be useful in the Recreation Department’s work in coming weeks and months.

8. MAINTENANCE, REPAIR AND REPLACEMENT RESERVE FUND STATUS REVIEW

A summary of the 30 projects completed in 2019 governance year so far and the 33 projects now underway was presented by D. Jund, Facilities Director. He informed that consistent with the reserve study when projects having elements whose useful life remains better than what is identified in the reserve study this allows certain work to be pushed further out in time. One example of this is locker room remodels and another is certain HVAC equipment replacement was moved forward to 2020 as useful life considerations per the reserve study permitted moving replacement further out in time.

9. FUTURE MEETING DATES/AGENDAS

The Chair informed that the customary meeting date for the P & E Committee is second Thursday of each month and different to last year the meeting start time is to be 10:00 AM. Also, the Chair informed that a meeting will not be held in July.

It was agreed that on meeting adjournment committee members are welcome to accompany GVR Facilities members to the Santa Rita Springs roof top area for examining

the possibility of adding a second floor to this portion of the building which is engineered to accommodate a second-floor expansion.

10. MEMBER COMMENTS – 2

A representative of the Clay Studio, which occupies space in the room next to the Fiesta Room of Santa Rita Springs, related that there is interest to expand the Clay Studio's current amount of space by incorporating the Fiesta Room's square footage into its footprint.

11. ADJOURNMENT

MOTION: Coon / Seconded. Adjourn meeting at 11:20 am.

Passed: unanimous